



ESSEX MINIOR HOCKEY ASSOCIATION  
C/O Jamie Paquette – President  
PO Box 111, Essex, ON N8M 2Y2  
Phone: (226) 563-8524



June 1, 2025

Dear Police Services Personnel,

I am writing this letter on behalf of Essex Minor Hockey Association to indicate that the following person will need a vulnerable police clearance (or non-vulnerable police clearance if under the age of 18).

Name:

Date of Birth:

Position: (see checked position)

<input type="checkbox"/> Coach/Assistant Coach	<input type="checkbox"/> Trainer
<input type="checkbox"/> Team Manager	<input type="checkbox"/> EMHA Board Member
<input type="checkbox"/> Bench Staff	<input type="checkbox"/> On Ice Officials
<input type="checkbox"/> On Ice Helpers	<input type="checkbox"/> Team Parent Liaison

According to the Ontario Federation/Ontario Minor Hockey Association's risk management policy (see below), this request is pertinent and collaborates with the Essex Minor Hockey Association's policies.

**Ontario Hockey Federation/Ontario Minor Hockey Association Criminal Record Check Policy**

*5.1 All individuals holding the title of team official (including but not limited to head coach, assistant coach, trainer, assistant trainer, manager), on-ice official and anyone else determined by the Risk Assessment Tool which is contained in Appendix A of the OHF Screening Policy shall be subject to Criminal Record Checks, which include the Vulnerable Sector Screening and a search of the National Sex Offender Registry.*

This person has volunteered with our hockey association. In this volunteer role they will deal with youth, parents, other volunteers, and members of the hockey community. These positions are unpaid but allow our association to service our community. Without our volunteers we would not be able to provide the programs we do. If you have further questions regarding the information on this form, please feel free to contact me at any time.

Sincerely,

President  
Essex Minor Hockey Association